



PUDO TAŞIMA TEKNOLOJİLERİ ANONİM ŞİRKETİ

PRIVACY NOTICE FOR CANDIDATE EMPLOYEE

PUDO TAŞIMA TEKNOLOJİLERİ ANONİM ŞİRKETİ the highest possible security measures to ensure that your personal data is collected, stored and shared legally and to protect your privacy.

Our aim is to inform you in the most transparent manner regarding collection forms of your personal data, purposes of processing, shared persons, legal causes and your rights pursuant to article 11 of the Turkish Data Protection Act No. 6698 and in line with your satisfaction.

a) Data Controller

Your personal data will be collected and may be processed by **PUDO TAŞIMA TEKNOLOJİLERİ ANONİM ŞİRKETİ** (the “**COMPANY**”) in the scope described below in accordance with the Turkish Data Protection Act No. 6698 (the “**Act No. 6698**”).

b) Purpose of Personal Data Processing

Your personal data/personal data in special categories (hereinafter referred to as “**Personal Data**”) collected with the job application form will be processed for the purposes listed below:

- Evaluation of your job application request and your suitability for the relevant position
- Conducting and finalizing recruitment processes within the framework of our company's human resources policies and contacting you within this context
- Performance of a contract related to this process
- Determination and implementation of our company's business strategies
- Developing and improving the recruitment principles implemented by our company

c) Persons to whom the processed personal data can be transferred and for which purpose

Your collected personal data is within the scope of the purposes listed below; It is transferred internally only to the department which is in the role of evaluation of your job application request and your suitability for the relevant position

- Conducting and finalizing recruitment processes within the framework of our company's human resources policies and contacting you within this context

d) Method and Legal Reason for Collecting Personal Data

Your personal data is collected and processed by the methods listed below:

- Your Personal Data, both fully or partially automatically, and by methods that are part of the data recording system but not automatic
- Directly by you and/or persons authorized to act on your behalf
- Telephone calls, filling out forms in the printed documents and directly automated systems (websites that allow you to apply for a job, our Company's website and telephone channel)

Your personal data collects due to legal reasons Stated in Article 5 and 6 of the Law:

- Expressly provided for by the laws,
- Necessary for compliance with a legal obligation to which the data controller is subject,
- Processing of personal data of the parties of a contract is necessary, provided that it is directly related to the establishment or performance of the contract.
- Personal data have been made public by the data subject himself/herself,
- Data processing is necessary for the establishment, exercise or protection of any right,
- Processing of data is necessary for the legitimate interests pursued by the data controller, provided that this processing shall not violate the fundamental rights and freedoms of the data subject,
- Explicit consent of data subject.

Your collected personal data will be kept for 2 years in the Human Resources unit of our Company to be evaluated in business processes and used in activities related to recruitment organizations, if you have your explicit consent.

e) Rights of Personal Data Subject listed in article 11 of the Act No. 6698

As personal data subjects, if you submit your requests for your rights through the methods outlined below, the COMPANY will finalize the request as soon as possible and within thirty days at the latest according to nature of the request. No charge will be applied up to ten pages in the reply to be given. For each page above ten pages, processing fee will be charged as 1 Turkish Lira. If the response to the application is given in a recording medium such as a CD or flash memory, the fee that may be requested by our company will not exceed the cost of the recording medium.

In this context, personal data subjects are entitled to;

- Learn whether personal data is processed
- Request for information regarding their personal data if it has been processed,
- Learn the purpose of personal data processing and whether it is used for intended purpose,
- Know the third parties to whom the personal data is transferred at home or abroad,
- Request for rectification of the personal data in case it is processed incompletely or inaccurately and request for communication of the transaction performed in this scope to the third parties to whom the personal data is transferred,
- Request for erasure or destruction of personal data if the reasons for processing have eliminated although it has been processed in accordance with the Act No. 6698 and other

applicable law provisions and request for communication of the transaction performed in this scope to the third parties to whom the personal data is transferred,

–Object any consequence arising to the detriment of the person by analyzing the processed data exclusively through automatic means,

–Request for compensation of any damages arising from the unlawful processing of the personal data

In accordance with paragraph 1 of article 13 of the Act No. 6698 and the Communiqué Regarding the Procedures and Principles for Application to the Data Controller No. 30356, dated 10.03.2018, you may submit your request for exercise of your rights mentioned above, in Turkish and in writing or by registered electronic mail (KEP) address, secure electronic signature, mobile signature or the electronic mail address previously notified to the COMPANY and registered in our system. Only information about the applicant will be given in the applications and it will not be possible to obtain information about other family members and third parties. The COMPANY reserves the right to verify your identity before responding.

Your application must include:

- a. Your name, surname and, if the application is written, your signature,
- b. Your Turkish ID number for citizens of the Republic of Turkey, if you are a foreigner, your nationality, passport number or your identity number, if any,
- c. Address of your place of residence or your place of business for the purposes of notices,
- d. Your electronic mail address, telephone and fax number, if any, for the purposes of notices,
- e. Subject of your request,

and information and documents related to the subject, if any, should be attached to the application.

[You can access the application form here.](#)

You may make your applications that you want to make in writing by attaching the required documents as the data controller and sending them to the address of our Company at Atatürk Mah. Ataşehir Bulvarı, Ertuğrul Gazi Sok. Metropol İstanbul AVM A3 Blok. Kat:L1 D:11 / Kat:1 D:22 347558 Ataşehir/İSTANBUL.

You may make your applications that you desire to make by e-mail by sending them to the e-mail address info@pudo.com.tr

According to the nature of your request, the information and documents required for identification must be submitted to us completely and accurately. In cases where the requested information and documents are not provided properly, there may be problems in complete and qualified conduct of investigations to be performed by the COMPANY upon your

request. In this case, the COMPANY declares that it reserves its statutory rights. For this reason, your request for application should be dispatched completely and in a manner that shall include the requested information and documents based on nature of your request.